

1. Fill in Name, Address, City/St/Zip and Date.
2. Fill in information for Dates, Travel (From-To), # of Days, Student Miles, and/or Non-Student Miles.
3. Complete, sign and turn in to the Coop for Directors approval by the 25th of each month.
4. Mileage after May 15th is due on your last contract day (does not apply to extended contract staff).
5. Mileage reimbursements will be paid following the school board meeting the 2nd Tuesday of each month.
6. Non-student miles are to be used for professional staff development.

**WamegoSpecial Services MILEAGE REPORT**  
Wamego USD #320

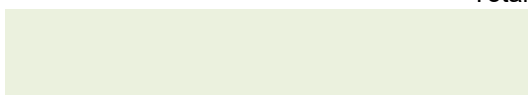
**NAME** \_\_\_\_\_ **DATE** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **CITY/ST/ZIP** \_\_\_\_\_

DATES	TRAVEL (From-To)	# of Days	Student Miles	Non-Student Miles	Total Miles
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
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					0.00
					0.00
					0.00
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					0.00
					0.00
					0.00

For office use only.....		Total Student Miles	0.00
Student Miles	4315	X .575 cents	0.00
Non-Student Miles	43152	Total Non-Student Miles	0.00
Secondary Student Miles	43150-02	X .575 cents	0.00
Secondary Non-Student Miles	43152-02		

Total Reimbursement @ .575 cents per mile 0.00



Signature of Individual Making Claim

\_\_\_\_\_

Approved by Director/Coordinator